**Travis FFA Officer Guidelines**

1. Greenhands will be allowed to run for officer but will not be allowed to achieve the office of President. Candidates for President must be eligible to receive their Chapter Farmer degree in the same year.
2. Each officer **will organize a personal planner prior to state convention**, and have a listing of all dates and times for FFA events in the summer, and bring to every officer meeting.
3. **Each officer will only be allowed one excused absence per officer term.** An excused absence is constituted as an absence with an excuse 24 hours prior to absence emailed or texted to both ag teachers. In cases of illness, the officer should email both ag teachers asap the day of event or sooner. **Unexcused absences will not be tolerated.**
4. Officers will not be tardy to meetings or officer meetings, and will sign in at every meeting. A tardy is constituted **as 5 minutes or more.**
5. Officers represent the FFA and will speak positively on its behalf. All officers will uphold their character to honorable standards at all times, **including on social media.** FFA officers are held to the FBISD UIL standards of behavior, meaning 24/7 you are representing our chapter.
6. **Officers must participate in at least 1 LDE or 1 CDE per school year.**
7. FFA officers should be in official dress at FFA meetings and other official events as requested by advisors. Officers may be removed for refusal to wear official dress. Official dress is an integral part of FFA. Officers will wear official dress or FFA T-shirt/officer shirts to school the day of all FFA meetings.

Officers will commit to be at the following events (failure to attend results in removal from office at the start of the year):

-District Camp, June TBD

-State Convention in FTW, Texas on July TBD

-Summer Officer Prep at THS in August TBA

1. Officers are expected to participate in fundraisers in both the FALL and SPRING. Officers also must seek a silent auction donation for the end of year FFA banquet.
2. Officers will be academically eligible by UIL standards.
3. FFA officers must know their opening ceremonies prior to the first FFA meeting.
4. Officers must fulfill their officer station duties.
5. Officers must participate in recruitment activities including the fall and spring 8th grad/parent night, **AND** at least 1- steamfest, school visit or other as info arrives.
6. All offenses will be reflected on the FFA Officer Demerit System.

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Signature of officer Date

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Signature of parent/guardian Date